## APPENDIX A HUMAN SERVICES UNIT -- W-22

All employees in the following classifications in the Human Services Unit are eligible for overtime pay as follows:

## Code:

- 1 -- Regular overtime payment.
- 2 -- Eligible for overtime payment not after 8 hours in a day, but after 40 hours in a work week.
- 3 -- Ineligible for overtime payment.
- 4 Eligible for overtime payment after 80 hours in a pay period.

Classification Adult Foster Care Consultant P11	<b>Code</b> 3
Assistance Payments Worker 8 Assistance Payments Worker 9 Assistance Payments Worker E10 Assistance Payments Worker 11	1 1 1
Audiology/Speech Consultant 10 *Audiology/Speech Consultant P11 Audiology/Speech Consultant 12	3 3 3
Audiologist P11	2
Blind Rehabilitation Instructor P11	1
Camp Consultant 9 Camp Consultant 10 Camp Consultant P11 Camp Consultant 12	1 1 3 3
Child Day Care Consultant P11	3
Child Welfare Consultant P11	3
Civil Rights Representative 9 Civil Rights Representative10 Civil Rights Representative P11 *Civil Rights Representative 12	1 1 2 3

Civil Rights Specialist 12 *Civil Rights Specialist 13 Civil Rights Specialist 15	3 3 3
Clinical Nurse Specialist 10 Clinical Nurse Specialist P11 Clinical Nurse Specialist 12 Clinical Nurse Specialist 13	1 1 1
Clinical Social Worker 9 Clinical Social Worker 10 Clinical Social Worker P11 *Clinical Social Worker 12	1 1 1 3
Community Home Developer 9 Community Home Developer 10 Community Home Developer P11 Community Home Developer 12	2 2 2 2
Corrections Athletic Director 9 Corrections Athletic Director 10 Corrections Athletic Director P11 Corrections Athletic Director 12	1 1 1
Corrections Field Services Assistant 9 Corrections Field Services Assistant E10	1
Corrections Program Coordinator 9 Corrections Program Coordinator 10 Corrections Program Coordinator P11 Corrections Program Coordinator 12	1 1 1
Dentist P15 *Dentist 16	3
Developmental Disabilities Programmer 9 *Developmental Disabilities Programmer 10 *Developmental Disabilities Programmer P11 *Developmental Disabilities Programmer 12	1 1 1
Dietitian/Nutritionist 9 Dietitian/Nutritionist 10 *Dietitian/Nutritionist P11 *Dietitian/Nutritionist 12	1 1 1
Disability Examiner 9	1

*Disability Examiner 10 *Disability Examiner P11 *Disability Examiner 12	1 1 1
Education Consultant 12 *Education Consultant P13 *Education Consultant 14	3 3 3
Education Field Services Consultant 12 Education Field Services Consultant P13 *Education Field Services Consultant 14	3 3 3
Education Guidance Consultant 12 Education Guidance Consultant P13	3 3
Education Research Consultant 12 Education Research Consultant P13 *Education Research Consultant 14	3 3 3
Education Specialist 9 Education Specialist 10 Education Specialist P11 Education Specialist 12	1 1 1 1
Employee Services Counselor VII	3
Employment Counselor 9 Employment Counselor 10 Employment Counselor P11	1 1 1
Family Independence Specialist 9 Family Independence Specialist 10 Family Independence Specialist P11	2 2 2
Forensic Psychologist 9 Forensic Psychologist 11 Forensic Psychologist 12	2 3 3
Genetics Consultant 10 Genetics Consultant P11 Genetics Consultant 12	3 3 3
Health Care Surveyor 9 Health Care Surveyor 10 Health Care Surveyor P11	2 2 2

Higher Education Consultant 12 Higher Education Consultant P13 *Higher Education Consultant 14	3 3 3
Historian 9 Historian 10 Historian P11 *Historian 12	2 3 3 3
History Specialist 9 History Specialist 10 History Specialist P11 History Specialist 12	2 3 3 3
Institution Chaplain 9 Institution Chaplain 10 Institution Chaplain P11 Institution Chaplain 12	1 1 1 1
Job Start Worker 8 1 Job Start Worker 9 1 Job Start Worker E10	1
Librarian 9 Librarian 10 Librarian P11 *Librarian 12	1 1 1 3
Mental Health Social Worker 9 Mental Health Social Worker 10 Mental Health Social Worker P11 Mental Health Social Worker 12	2 2 2 2
Migrant Program Worker 8 Migrant Program Worker 9 Migrant Program Worker E10	1 1 1
Music Therapist 9 Music Therapist 10 Music Therapist P11	1 1 1
Nurse Consultant 10 Nurse Consultant P11 Nurse Consultant 12 *Nurse Consultant 13	3 3 3

Nutrition Consultant 10 Nutrition Consultant P11 *Nutrition Consultant 12 Nutrition Consultant 13	3 3 3
Occupational Therapist 9 Occupational Therapist 10 Occupational Therapist P11 *Occupational Therapist 12	1 1 1
Park Interpreter 9 Park Interpreter 10 Park Interpreter P11 Park Interpreter 12	1 1 1 3
Parole/Probation Officer 9 Parole/Probation Officer 10 Parole/Probation Officer P11 Parole/Probation Officer 12	3 4 3 4 3 4 3 4
Physical Therapist 9 Physical Therapist 10 Physical Therapist P11 *Physical Therapist 12	1 1 1 3
Physician 16 Physician P17 Physician 18	3 3 3
Physician Assistant 9 Physician Assistant 10 Physician Assistant P11 Physician Assistant 12 Physician Assistant 13	1 1 1 3 3
Prison Counselor 9 Prison Counselor 10 Prison Counselor P11	1 1 1
Professional Trainee 9	1
Psychiatric Resident 11 Psychiatrist Resident Intern I	3
Psychiatrist P17 Psychiatrist 18	3 3

Psychologist 9 Psychologist 10 *Psychologist P11 *Psychologist 12	1 3 3 3
Public Health Consultant 9 Public Health Consultant 10 Public Health Consultant P11 *Public Health Consultant 12 *Public Health Consultant 13	2 3 3 3 3
Recreational Therapist 9 Recreational Therapist 10 Recreational Therapist P11 Recreational Therapist 12	1 1 1 1
Registered Nurse P11 *Registered Nurse 12 *Registered Nurse 13 *Registered Nurse 14	1 1 1 1
Rehabilitation Counselor 9 Rehabilitation Counselor 10 Rehabilitation Counselor P11 Rehabilitation Counselor 12	2 3 3 3
*Rehabilitation Consultant P11 Rehabilitation Consultant 12 *Rehabilitation Consultant 13	3 3 3
Rehabilitation Services Coordinator 9 Rehabilitation Services Coordinator 10 Rehabilitation Services Coordinator P11	2 3 3
*Resources Program Analyst 9 *Resources Program Analyst 10 *Resources Program Analyst P11 *Resources Program Analyst 12	1 1 1 3
Rights Representative Trainee 9 Rights Representative 9 Rights Representative 10 Rights Representative P11 Rights Representative 12	1 1 1 3 3

*Rights Specialist 12 *Rights Specialist 13 *Rights Spl 14 Rights Spl 15 3	3 3
School District Consultant 12 School District Consultant P13 *School District Consultant 14	3
School Psychologist 9 School Psychologist 10 School Psychologist P11	1 3 3
School Teacher P11	3
Social Services Licensing Consultant VII	3
Social Services Specialist 9 Social Services Specialist 10 Social Services Specialist P11 Social Services Specialist 12	2 2 2
Social Work Specialist 9 Social Work Specialist 10 Social Work Specialist P11 Social Work Specialist 12 Social Work Specialist 13	2 2 2 3 3
Social Work Trainee IV	2
Special Education Consultant 12 Special Education Consultant P13 *Special Education Consultant 14	3 3
Special Education Substitute Teacher P11	3
Special Education Teacher P11	3
Speech - Language Pathologist 9 Speech - Language Pathologist 10 Speech - Language Pathologist P11 Speech - Language Pathologist 12	1 1 1 1

\*\*State Transitional Professional 9

<sup>\*\*</sup>State Worker 4

Trades Instructor P11 *Trades Instructor 12	3
Vision Consultant 10 Vision Consultant P11 Vision Consultant 12	3 3 3
Vocational Education Consultant 12 *Vocational Education Consultant P13 Vocational Education Consultant 14	3 3 3
Vocational Rehabilitation Representative 12	3
Welfare Services Specialist 9 Welfare Services Specialist 10 Welfare Services Specialist P11 Welfare Services Spl VII Welfare Services Specialist 12	2 2 2 3 2
Corrections Chaplain 11	3
*Corrections Executive 11 Frozen	3
Economic Oppt Executive 13	3
Human Resources Rep 10	1
Medical Social Work Consultant 12 Frozen	3
Speech Therapist 10 Frozen	1
Training School Counselor 11 Frozen	3
*Welfare Services Administrator 12 *Welfare Services Administrator 13	3

## APPENDIX B

<sup>\*</sup> Some employees in these classes may be included and others excluded (and assigned on a different, excluded unit code) depending on specific duties of the position.

<sup>\*\*</sup> Positions are assigned to the Unit and are eligible for overtime based upon their potential class series.

## **ADMINISTRATIVE SUPPORT UNIT -- W-41**

All of the following classifications in the Administrative Support Unit are entitled to overtime pay (all Code 1).

## **Classification**

- \*Accounting Assistant 5
- \*Accounting Assistant 6
- \*Accounting Assistant E7
- \*Accounting Assistant 8
- \*Accounting Technician 7
- \*Accounting Technician 8
- \*Accounting Technician E9
- \*Accounting Technician 10

Bookkeeper 5

Bookkeeper 6

- \*Bookkeeper E7
- \*Bookkeeper 8
- \*Calculations Assistant 5
- \*Calculations Assistant 6
- \*Calculations Assistant E7
- \*Calculations Assistant 8
- \*Communications Assistant 5
- \*Communications Assistant 6
- \*Communications Assistant E7
- \*Communications Assistant 8

Computer Operator 7

Computer Operator 8

- \*Computer Operator E9
- \*Computer Operator 10
- \*Data Coding Operator 5
- \*Data Coding Operator 6
- \*Data Coding Operator E7

**Data Coding Operator 8** 

Data Processing Assistant 6

Data Processing Assistant E7

**Data Processing Assistant 8** 

Department of State Aide 6

Department of State Aide 7 Department of State Aide E8

- \*Departmental Technician 7
- \*Departmental Technician 8
- \*Departmental Technician E9
- \*Departmental Technician 10

Emergency Dispatcher 7 Emergency Dispatcher E8

Engineering Support Assistant E8 FROZEN Engineering Support Assistant 9 FROZEN

- \*Executive Secretary E10
- \*General Office Assistant 5
- \*General Office Assistant 6
- \*General Office Assistant E7
- \*General Office Assistant 8

Hearings Reporter 10
\*Hearings Reporter E11

Hearings Reporter Supervisor VI

- \*Information Technology Technician 7
- \*Information Technology Technician 8
- \*Information Technology Technician E9
- \*Information Technology Technician 10

Legal Secretary 7

- \*Legal Secretary E8
- \*Legal Secretary 9
- \*Legal Secretary 10

Library Assistant 8

Library Assistant 9

Library Assistant E10

Library Assistant 11

Medical Benefits Reviewer 5

Medical Benefits Reviewer 6

Medical Benefits Reviewer E7

Medical Benefits Reviewer 8

Medical Record Coder 8

- \*Medical Records Examiner 8
- \*Medical Records Examiner 9
- \*Medical Records Examiner E10

Microcomputer Support Technician 7 Microcomputer Support Technician 8 Microcomputer Support Technician E9 Microcomputer Support Technician 10

- \*Personnel Management Assistant 7
- \*Personnel Management Assistant E8
- \*Personnel Management Assistant 9

Procurement Technician 7
Procurement Technician 8
Procurement Technician E9
Procurement Technician 10

## **Professional Trainee 9**

- \*Secretary 7
- \*Secretary E8
- \*Secretary 9
- \*Secretary 10

Short Term Worker I

State Services Assistant E7 State Services Assistant 8

State Worker 4

Statistical Technician 8 Statistical Technician 9 Statistical Technician E10

Stenographer 5 Stenographer 6 \*Stenographer E7 Stenographer 8

- \*Typist 5
- \*Typist 6
- \*Typist E7
- \*Typist 8

Word Processing Assistant 5

\*Word Processing Assistant 6

\*Word Processing Assistant E7

\*Word Processing Assistant 8

Workers Comp Assistant E8

Account Executive 07 Frozen

Computer Operator 08 Frozen

Data Machines Operator 07

Data Processing Aide 07 Frozen
Data Processing Aide 08

Departmental Executive 07 Frozen Departmental Executive 08

Secretary 07

Statistical Tech 07

Stenographer Clerk 05 Frozen

Video Data Term Operator 06 Frozen

\*Some employees in these classes may be included and others excluded (and assigned a different, excluded unit code) depending on specific duties of the position.

#### APPENDIX C AND D

Appendices C and D from the previous Agreement have been deleted. Lettering of the Appendices remain unchanged for purposes of consistency.

#### APPENDIX E

Form A63-65 1/89 REPRESENTATION SERVICE FEE AUTHORIZATION FOR CHECK-OFF OF REPRESENTATION SERVICE FEE

**TO LOCAL 6000** 

I hereby assign to UAW Local Union 6000 and the International Union, UAW (hereinafter Union), from any income earned or to be earned by me or a regular supplemental unemployment benefit payable under its supplemental unemployment benefit plan (or similar plan where applicable) as your employee (in my present or in any future employment by you), such sums as the Financial Officer of said Local Union 6000 may certify as due and owing from me as a representation service fee. I authorize and direct you to deduct such amounts from my pay and to remit same to the Local Union at such times and in such manner as may be agreed upon between you and the Union at any time while this authorization is in effect.

This assignment, authorization and direction shall be irrevocable from the date of delivery hereof to you, or until the termination of the collective bargaining agreement between the Employer and the Union which is in force at the time of delivery of this authorization; and I agree and direct that this assignment, authorization and direction shall be automatically renewed, and shall be irrevocable for the term of the current collective bargaining agreement and for the period of each succeeding applicable agreement between the Employer and the Union, unless written notice is given by me to the Employer and the Union, in accordance with the applicable terms of the collective bargaining agreement between the Employer and the Union.

I hereby revoke any prior authorization for check-off dues or representation service fees that I may have executed on behalf of any other labor organization.

# Contributions or gifts to the UAW are not deductible as charitable contributions for Federal Income Tax purposes.

(Signature of Employee)	(Address of Employee)
(Print name of employee)	(City, State, Zip Code)
(Date of Signing) (Bargaining Unit)	(Department Name and Code)
(Work Site Address)	(Hire Date)

## REPRESENTATION SERVICE FEE AUTHORIZATION FOR CHECK-OFF OF REPRESENTATION SERVICE FEE

I hereby assign to UAW Local Union 6000 and the International Union, UAW (hereinafter Union), from any income earned or to be earned by me or a regular supplemental unemployment benefit payable under its supplemental unemployment benefit plan (or similar plan where applicable) as your employee (in my present or in

any future employment by you), such sums as the Financial Officer of said Local Union 6000 may certify as due and owing from me as a representation service fee. I authorize and direct you to deduct such amounts from my pay and to remit same to the Local Union at such times and in such manner as may be agreed upon between you and the Union at any time while this authorization is in effect.

This assignment, authorization and direction shall be irrevocable from the date of delivery hereof to you, or until the termination of the collective bargaining agreement between the Employer and the Union which is in force at the time of delivery of this authorization; and I agree and direct that this assignment, authorization and direction shall be automatically renewed, and shall be irrevocable for the term of the current collective bargaining agreement and for the period of each succeeding applicable agreement between the Employer and the Union, unless written notice is given by me to the Employer and the Union in accordance with the applicable terms of the collective bargaining agreement between the Employer and the Union.

I hereby revoke any prior authorization for check-off dues or representation service fees that I may have executed on behalf of any other labor organization.

Contributions or gifts to the UAW are not deductible as charitable contributions for Federal Income Tax purposes.

(Signature of Em	ployee)	(Address of Emp	ployee)
(Print name of er	mployee)	(City, State, Zip C	Code)
(Date of Signing)	(Unit)	(Work Location)	(Department)
	Social	Security No.	
MISU			$EWO^2$

#### **APPENDIX F**

#### **EMPLOYEE BENEFITS ELIGIBILITY CHART**

#### **Appointment Duration**

Definitions: 1. Permanent - Appointment is expected to last indefinitely

- 2. Limited Term Appointment has a specific expiration date
- 3. Temporary (Non-career) Appointment is expected to last less than 720 hours and has a specific expiration date

BENEFIT	PERMANENT/LIMITED TERM	<b>TEMPORARY (NON-</b>
		CAREER)

Initial Annual Leave

Credit 16 hours upon appointment to position

Not Eligible

NOTE: 1. Initial grant is available for immediate use.

- 2. Not more than 16 hours initial annual leave may be credited in any calendar year, however, unused credit may be restored upon separation and rehire within same calendar year.
- 3. Payment for unused credits not permitted at separation until 720 hours of service completed.

Annual Leave	A.	Less than 2,080 hours continuous service completed	Credit 4 hours annual leave for each 80 hours in pay status or a pro-rated amount if in pay status less than 80 hours	Not Eligible
	B.	2,080 hours or more of continuous service, but less than 10,400 hours	Credit 4.7 hours annual leave or a pro-rated amount if in pay status less than 80 hours	Not Eligible
	C.	10,400 hours or more of continuous	See Table, Article 39, Annual Leave	Not Eligible

NOTE: Credit, use, and payment not permitted until 720 hours completed (except upon reinstatement or return from layoff, when credit, use and payment is permitted after completion of 80 hours in pay status).

Sick Leave Credit 4 hours of sick leave for each 80 hours in pay status or a pro-rated amount if in pay status less than 80 hours

NOTE: 1. Credit and use permitted next pay period.

2. Payment for unused credits at 50% of regular rate, upon retirement or death only (except for employees hired on and after 10/1/80).

- 3. Unused credits restored to a separated permanent employee who returns within three years by permanent appointment, except if separation was by retirement.
- 4. An employee who returns by a temporary (non-career) appointment may not use credits previously earned.

Step Increase Upon completion of required 1,040 or 2,080 hours of satisfactory service

Not Eligible

BENEFIT PERMANENT/LIMITED TERM T			TEMP	ORARY (NON-CAREER)	
	Holiday P p	ART-TIME % ay in proportion to ercentage assigned position	HOURLY P.I.* Pay in proportion to average hours in pay status for previous 6 pay periods, if applicable (See Article 34).	SEASONAL Full Holiday pay during season	Not Eligible
STATUS: Granted at end of bi-weekly work period in which 2,080 hours of satisfactory paid service completed. (Except for classes for which a longer probationary period prescribed by CSC action).					Not Eligible
Longevity 10,400 hours of	currently continuous	s service completed by Od	ctober 1.		Not Eligible
State-Sponsored Insurance*	FULL-TIME	PART-TIME %	HOURLY P.I.*	SEASONAL	
A. Health	Eligible	Eligible	Eligible	Eligible	Not Eligible
B. Life	Eligible	Eligible if working 40% or more of full-time	Eligible if working 40% or more of full-time	Eligible if working 40% or more of full-time	Not Eligible
C. Long-Term Disability	Eligible	Same as Life	Same as Life	Eligible if working full-time	Not Eligible
D. Dental	Eligible	Same as Life	Same as Life	Same as LTD*	Not Eligible
E. Vision	Eligible	Same as Life	Same as Life	Same as Dental	Not Eligible
Accidental	Eligible	Eligible	Eligible	Eligible	Eligible

**Duty Death** 

Deferred Compensation Eligible to enroll within 60 days following date of appointment

Eligible to enroll within 60 calendar days following date of appointment

## \*Exception

When PIs and seasonal employees have not been on the payroll for two consecutive pay periods, eligibility for Dental benefit ceases after the third pay period.

Seasonal employees must have at least eight months of employment per year to be eligible for Dental benefits.

## APPENDIX G STATE HEALTH PLAN - PPO BENEFIT CHART

	State Health Plan (PPO)		
	In-Network	Out-of-Network	
PREVENTIVE SERVICES - Limited to \$750 pe Jan. 2006, limit increases to \$1,500)	r calendar year per person (In		
Health Maintenance Exam - includes chest X-ray, EKG and select lab procedures	Covered-100%, one per calendar year	Not covered	
Annual Gynecological Exam	Covered-100%, one per calendar year	Not covered	
Pap Smear Screening-laboratory services only	Covered-100%, one per calendar year	Not covered	
Well-Baby and Child Care	Covered-100% -6 visits per year through age 1 -2 visits per year, age 2 through 3 -1 visit per year, age 4 through 15	Not covered	
Immunizations (no age limit). Annual flu shot; Hepatitis C screening covered for those at risk	Covered 100%	Not covered	
Fecal Occult Blood Screening	Covered-100%, one per calendar year	Not covered	
Flexible Sigmoidoscopy Exam	Covered 100%	Not covered	
Prostate Specific Antigen (PSA) Screening	Covered-100%, one per calendar year	Not covered	
Mammography Screening for standard film.	Covered 100%	Covered-90% after deductible	
Mammography Screening for standard film. covers digital up to standard film rate			
covers digital up to standard film rate	One per calendar year	, no age restrictions	
	One per calendar year Covered 100%	, no age restrictions  Covered-90% after deductible	
covers digital up to standard film rate	One per calendar year	, no age restrictions  Covered-90% after deductible  One every 10 years.	
Covers digital up to standard film rate  Colonoscopy Exam (Effective Jan. 1, 2006)  Childhood Immunizations (effective Jan. 1, 2006)	One per calendar year Covered 100%  Beginning at age 50; Covered 100% for children through	, no age restrictions  Covered-90% after deductible  One every 10 years.	
Colonoscopy Exam (Effective Jan. 1, 2006)  Childhood Immunizations (effective Jan. 1,	One per calendar year Covered 100%  Beginning at age 50; Covered 100% for children through	, no age restrictions Covered-90% after deductible One every 10 years. Covered-90% after deductible Covered - 90% after deductible must be medically necessary	
Colonoscopy Exam (Effective Jan. 1, 2006)  Childhood Immunizations (effective Jan. 1, 2006)  Physician Office Services	One per calendar year Covered 100%  Beginning at age 50; C Covered 100% for children through age 16	, no age restrictions  Covered-90% after deductible One every 10 years.  Covered-90% after deductible  Covered - 90% after deductible	
Colonoscopy Exam (Effective Jan. 1, 2006)  Childhood Immunizations (effective Jan. 1, 2006)  Physician Office Services  Office Visits	One per calendar year Covered 100%  Beginning at age 50; C Covered 100% for children through age 16  Covered - \$10 copay	, no age restrictions Covered-90% after deductible One every 10 years. Covered-90% after deductible  Covered - 90% after deductible must be medically necessary Covered - 90% after deductible	
Colonoscopy Exam (Effective Jan. 1, 2006)  Childhood Immunizations (effective Jan. 1, 2006)  Physician Office Services Office Visits  Outpatient and Home Visits  Office Consultations	One per calendar year Covered 100%  Beginning at age 50; C Covered 100% for children through age 16  Covered - \$10 copay  Covered - 100% after deductible	, no age restrictions Covered-90% after deductible One every 10 years. Covered-90% after deductible  Covered - 90% after deductible must be medically necessary Covered - 90% after deductible must be medically necessary Covered - 90% after deductible must be medically necessary Covered - 90% after deductible	
Colonoscopy Exam (Effective Jan. 1, 2006)  Childhood Immunizations (effective Jan. 1, 2006)  Physician Office Services Office Visits  Outpatient and Home Visits  Office Consultations  Emergency Medical Care  Hospital Emergency Room-approved diagnosis,	One per calendar year Covered 100%  Beginning at age 50; C Covered 100% for children through age 16  Covered - \$10 copay  Covered - 100% after deductible  Covered - \$10 copay	, no age restrictions Covered-90% after deductible One every 10 years. Covered-90% after deductible  Covered - 90% after deductible must be medically necessary Covered - 90% after deductible must be medically necessary Covered - 90% after deductible must be medically necessary Covered - 90% after deductible	
Colonoscopy Exam (Effective Jan. 1, 2006)  Childhood Immunizations (effective Jan. 1, 2006)  Physician Office Services  Office Visits  Outpatient and Home Visits  Office Consultations  Emergency Medical Care  Hospital Emergency Room-approved diagnosis, prudent person rule  Ambulance Services - medically necessary for	One per calendar year Covered 100%  Beginning at age 50; C Covered 100% for children through age 16  Covered - \$10 copay  Covered - 100% after deductible  Covered - \$10 copay	, no age restrictions  Covered-90% after deductible One every 10 years.  Covered-90% after deductible  Covered - 90% after deductible must be medically necessary  Covered - 90% after deductible must be medically necessary  Covered - 90% after deductible must be medically necessary  Covered - 90% after deductible must be medically necessary  Covered 100% for emergency medical illness or accidental	
Colonoscopy Exam (Effective Jan. 1, 2006)  Childhood Immunizations (effective Jan. 1, 2006)  Physician Office Services  Office Visits  Outpatient and Home Visits	One per calendar year Covered 100%  Beginning at age 50; C Covered 100% for children through age 16  Covered - \$10 copay  Covered - 100% after deductible Covered - \$10 copay  Covered ill copay	, no age restrictions  Covered-90% after deductible One every 10 years.  Covered-90% after deductible  Covered - 90% after deductible must be medically necessary  Covered - 90% after deductible must be medically necessary  Covered - 90% after deductible must be medically necessary  Covered - 90% after deductible must be medically necessary  Covered 100% for emergency medical illness or accidental injury	
Colonoscopy Exam (Effective Jan. 1, 2006)  Childhood Immunizations (effective Jan. 1, 2006)  Physician Office Services Office Visits  Outpatient and Home Visits  Office Consultations  Emergency Medical Care  Hospital Emergency Room-approved diagnosis, prudent person rule  Ambulance Services - medically necessary for illness and injury  Diagnostic Services	One per calendar year Covered 100%  Beginning at age 50; C Covered 100% for children through age 16  Covered - \$10 copay  Covered - 100% after deductible Covered - \$10 copay  Covered ill copay	, no age restrictions  Covered-90% after deductible One every 10 years.  Covered-90% after deductible  Covered - 90% after deductible must be medically necessary  Covered - 90% after deductible must be medically necessary  Covered - 90% after deductible must be medically necessary  Covered - 90% after deductible must be medically necessary  Covered 100% for emergency medical illness or accidental injury	
Colonoscopy Exam (Effective Jan. 1, 2006)  Childhood Immunizations (effective Jan. 1, 2006)  Physician Office Services Office Visits  Outpatient and Home Visits  Office Consultations  Emergency Medical Care  Hospital Emergency Room-approved diagnosis, prudent person rule  Ambulance Services - medically necessary for illness and injury	One per calendar year Covered 100% Beginning at age 50; C Covered 100% for children through age 16  Covered - \$10 copay  Covered - 100% after deductible  Covered - \$10 copay  Covered - \$10 copay  Covered - \$10 copay  Covered 100% for emergency medical illness or accidental injury  Covered 100% after deductible	, no age restrictions  Covered-90% after deductible One every 10 years.  Covered-90% after deductible  Covered - 90% after deductible must be medically necessary  Covered - 90% after deductible must be medically necessary  Covered - 90% after deductible must be medically necessary  Covered - 90% after deductible must be medically necessary  Covered 100% for emergency medical illness or accidental injury  Covered 100% after deductible	

Maternity Services Provided by a Physician Pre-Natal and Post-Natal Care Covered - 100% after deductible Covered - 90% after deductible Includes care provided by a Certified Nurse Midwife Delivery and Nursery Care Covered - 100% after deductible Covered - 90% after deductible Includes delivery provided by a Certified Nurse Midwife State Health Plan (PPO) **In-Network Out-of-Network Hospital Care** Semi-Private Room, Inpatient Physician Care, Covered – 100% after deductible Covered – 90% after deductible General Nursing Care, Hospital Services and **Unlimited Days Unlimited Days** Supplies, and Blood Storage Inpatient Consultations Covered – 100% after deductible Covered – 90% after deductible Chemotherapy Covered – 100% after deductible Covered – 90% after deductible **Alternatives to Hospital Care** Skilled Nursing Care Covered – 100% after deductible Covered - 90%100% after deductible 730 days per confinement Hospice Care Covered – 100% Covered - 100% Limited to the lifetime dollar max. which is adjusted annually by the state Covered - 100% after Home Health Care Covered – 100% after deductible deductible Unlimited visits **Surgical Services** Surgery - includes related surgical services Covered – 100% after deductible Covered – 90% after deductible Voluntary Sterilization Covered – 100% after deductible Covered – 90% after deductible **Human Organ Transplants** Specified Organ Transplants - in designated Covered - 100% after deductible Covered – in designated facilities only facilities only - when coordinated through the Up to \$1 million maximum per transplant type Bone Marrow - when coordinated through the Covered - 100% after deductible Covered - 90% after deductible TPA - specific criteria applies Kidney, Cornea and Skin Covered – 100% after deductible Covered – 90% after deductible Mental Health Care and Substance Abuse - Covered under non-BCBSM contract

Inpatient Mental Health	100% to 365 days per year. Partial Day Hospitalization at 2:1 ratio	50%, to 365 days per year
Outpatient Mental Health Care	90% of network rates	50% of network rates
Inpatient Alcohol & Chemical Abuse Care		50% of two 28-day admissions
		per calendar year, with 60 day
	interval. Intensive Outpatient	interval. Intensive Outpatient
	Treatment at 2:1 ratio.	Treatment at 2:1 ratio.
	Halfway House 100%	Halfway House 50%
Outpatient Alcohol & Chemical Abuse	90% of network rates; Limit	50% of network rates Limit
	\$3,500/year chemical dependency	\$3,500/year chemical
	only	dependency only

## **Other Services**

Allergy Testing and Therapy	Covered – 100% after deductible	Covered – 90% after deductible	
Rabies treatment after initial emergency room	Covered – 100% after deductible	Covered – 90% after deductible	
treatment			
Chiropractic Spinal Manipulation	Covered – \$10 COPAY	Covered – 90% after deductible	
	Up to 24 visits per	per calendar year	
Outpatient Physical, Speech and Occupational			
Therapy			
- Facility and Clinic	Covered – 100% after deductible	Covered – 100% after	
		deductible	
- Physician's Office - excludes speech and	Covered – 100% after deductible	Covered – 90% after deductible	
occupational therapy	Up to a combined maximum of 60 visits per calendar year		
	Effective Jan. 1, 2006 the maximum will be 90 visits per calendar		
	year		
Durable Medical Equipment	Covered 100%	Covered 80% of approved	
		charges	
	State Health Plan (PPO)		
	In-Network	Out-of-Network	

## Other Services

Prosthetic and Orthotic Appliances	Covered 100%	Covered 80% of approved	
		charges	
Private Duty Nursing	Covered – 90% after deductible	Covered – 90% after deductible	
Prescription Drugs	Covered under non-BCBSM	Covered under non-BCBSM	
	contract	contract	
Hearing Care Program	\$10 office visits; more frequent than 36 months if standards met.		
Acupuncture Therapy Benefit – Under the	Covered – 90% after deductible	Covered – 90% after deductible	
supervision of a MD/DO	(up to 20 visits annually)	(up to 20 visits annually)	
Weight Loss Benefit	Upon meeting conditions, eligible for a lifetime maximum		
	reimbursement of \$300 for non-medical, weight reduction.		
Wig, wig stand, adhesives	Upon meeting medical conditions, eligible for a lifetime maximum		
	reimbursement of \$300. (Additional wigs covered for children due to		
	growth.)		

## **Deductible, Copays and Dollar Maximums**

Deductible	\$200 per member;\$400 per family	\$500 per member; \$1,000 per family
Copays - Fixed Dollar Copays - Do not apply toward deductible - Percent Copays - MH/SA copays do not apply toward deductible - Services without a network are covered at the in-network level	\$10 for office visits/consultations, CHIROPRACTIC  10% for MH/SA outpatient, and private duty nursing	10% for most services; MH/SA at 50%
Annual Dollar Maximums - Fixed Dollar Copays - Do not apply toward out-of-pocket maximum - Percent Copays - MH/SA and private duty nursing copays do not apply toward out-of-pocket maximum	N/A \$1,000 per member; \$2,000 per family	None \$2,000 per member; \$4,000 per family
Dollar Maximums	\$5 million lifetime per member for a above for indivi	

#### **APPENDIX H**

#### **MINIMUM HMO BENEFITS\***

## **Description of Benefits**

Services	in	the	Hospital
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Number of days of care

Semi-Private Room and Intensive Care

Miscellaneous Hospital Services

Surgery and all related surgical services

Anesthesia

Laboratory tests and x-rays

Medicines and drugs

Unlimited

Covered

Covered

Covered

Covered

Covered

Covered

Covered

## **Emergency Medical Care**

Physician Services

Hospital Emergency Room Services

- At participating hospitals

- Other hospitals in plan service area

- Other hospitals outside plan service area

Ambulance Service

Covered

Covered

Covered

## Physician Services

Routine Office Visits \$10.00 Co-Pay
Consulting Specialist Care When Necessary
Periodic Physical Examinations Covered
Dermatology Services Covered
Allergy Services Covered

#### Maternity Service

Prenatal and Postnatal Care

Delivery in Hospital

Well-Baby Care in Hospital

Home Delivery

Covered

Covered

Not Covered

#### **Prescriptions**

Prescription Drugs Covered with

\$5.00/\$10.00 co-pay

Birth Control Pills Covered with

\$5.00/\$10.00 co-pay

## Diagnostic and Therapeutic Procedures

Laboratory Tests Covered Radiation Therapy Covered

Diagnostic X-Rays

Covered

Preventive Services

Covered **Immunizations** Voluntary Family Planning Covered Sterilization Covered IUDs and other devices Covered Infertility Counseling and Treatment Covered Genetic Counseling Covered Nutritional Education and Counseling Covered Health Education and Counseling Covered

Mental Health Care

Outpatient Visits 20 visits covered in full;

\$10/half session, \$15/full session, co-pay thereafter

Inpatient Psychiatric Hospital 45 days renewable

after services 60 days

Alcoholism and Drug Abuse Services

Inpatient Alcoholism and Drug

Abuse Services 45 days renewable

after 60 days

Detoxification Covered

Outpatient Alcoholism and Drug

Abuse Services 35 visits

Alternate Medical Systems

Nursing Services in the Home Covered
Skilled Nursing Home Care 730 Days
Home Health Aide Care Covered
Custodial Care Not Covered

Hospice Care Home support for terminally ill

Appliances and Prosthetic Devices

When Medically Necessary Covered

When Body's Growth or Development

Necessitates Replacement
Normal Wear and Damage
Covered
Durable Medical Equipment
Covered

Vision

Vision Screening Covered
Eye Refractions Not Covered
Corrective Lenses Not Covered

Hearing Services

Hearing Screening
Hearing Examination
Covered
Hearing Aid Evaluation Test
Hearing Aid
Once every 36 months

No HMO may change benefits without mutual agreement of the Parties except as provided in Article 43.

#### APPENDIX I

## VOLUNTARY WORK SCHEDULE ADJUSTMENT PROGRAM International Union, UAW

Participation shall be on an individual and completely voluntary basis. An employee may volunteer to participate in the Program by submitting a completed standard Voluntary Work Schedule Adjustment Agreement form to his or her supervisor, a facsimile of which is attached and incorporated as part of this Agreement. Bargaining Unit employees shall continue to have the right, by not submitting a standard agreement form, to not participate in either Plan.

Discretion to approve or disapprove an employee's request to participate in Plan A and/or Plan C is reserved to the supervisor and Appointing Authority, based upon whether such participation would adversely impact upon the Department's operations and/or budget. Once approved, the individual agreement may be terminated by the Appointing Authority or the employee upon giving ten (10) working days written notice to the other (or less, upon agreement of the employee and the Appointing Authority). Termination shall be at the end of the pay period. Termination of the agreement by the Appointing Authority shall not be grievable.

## Plan A. Bi-Weekly Scheduled Hours Reduction.

## A.1. Eligibility.

Only full-time employees who have satisfactorily completed their initial probationary period in the state classified service shall be eligible to participate in Plan A.

<sup>\*</sup> Subject to provisions of Article 43.C.1.a.4

#### A.2. Definition.

With the approval of the supervisor and the Appointing Authority, an eligible employee may elect to reduce the number of hours for which the employee is scheduled to work by one (1) to sixteen (16) hours per pay period. The number of hours by which the work schedule is reduced shall remain constant for the duration of the Agreement. The employee may enroll for a minimum of one (1) pay period. The standard hours per pay period for the employee to receive the benefits of paragraphs A.3 and A.4 below shall be adjusted downward from eighty (80) by the number of hours by which the work schedule is reduced, but not to an amount less than sixty-four (64.0) hours. Time off on Plan A will be counted against an employee's twelve work week leave entitlement under the federal Family and Medical Leave Act, if such time off is for a qualifying purpose under the Act.

#### A.3. Insurances.

All state-sponsored group insurance programs, including long term disability insurance, in which the employee is enrolled shall continue without change in coverages, benefits or premiums.

#### A.4. Leave Accruals and Service Credit.

Annual leave and sick leave accruals shall continue as if the employee had worked or was in approved paid leave status for eighty (80) hours per pay period for the duration of the Agreement. State service credit shall remain at eighty (80) hours per pay period for purposes of longevity compensation, pay step increases, employment preference, holiday pay, and hours until rating. Employees shall incur no break in service due to participating in Plan A.

#### Plan C. Leave of Absence.

## C.1. Eligibility.

Full-time and part-time employees who have satisfactorily completed their initial probationary period in the state classified service shall be eligible to participate in Plan C. Permanent-intermittent employees are not eligible to participate.

#### C.2. Definition.

With the approval of the supervisor and the Appointing Authority, an employee may elect to take one (1) unpaid leave of absence during the fiscal year for a period of not less than one (1) pay period and not more than three (3) months. The three (3) month period is not intended to be cumulative. Time off on Plan C leave will count against an employee's twelve work week leave entitlement under

the Federal Family and Medical Leave Act, if such time off is for a qualifying purpose under the Act.

#### C.3. Insurances.

All state-sponsored group insurance programs in which the employee is enrolled shall be continued without change in coverage, benefits, or premiums for the duration of the leave of absence, with the exception of long term disability (LTD) insurance, by the employee pre-paying the employee's share of the premiums for the entire period of the leave of absence. LTD coverage will not continue during the leave of absence, but will be automatically reinstated immediately upon termination of the leave of absence. If an employee is enrolled in the LTD insurance program at the time the leave of absence is initiated and becomes eligible for disability benefits under LTD during the leave of absence, and is unable to report to work on the agreed-upon termination date for the leave of absence, the return-to-work date shall become the date established for the disability, with the commencement of sick leave and LTD benefits when the sick leave or waiting period is exhausted, whichever occurs later.

#### C.4. Leave Accruals.

Accumulated annual leave, personal leave, and sick leave balances will automatically be frozen for the duration of the leave of absence. The employee will not accrue leave credits during the leave of absence.

## C.5. Service Credit.

An employee shall incur no break in service due to participating in Plan C. However, no state service credit will be granted for any purpose.

Dave Burtch UAW, International	Janine M. Winters, Director Office of the State Employer		
Lynda Taylor-Lewis, President	Thomas N. Hall		
UAW Local 6000	Chief Negotiator		

#### APPENDIX J

## LONGEVITY COMPENSATION PLAN SCHEDULES OF PAYMENTS FOR

Equivalent Human Services and Years of Hours of Administrative Support and

<u>Service</u>	Service A	Annual Payments
5 6 7 8	10,400 12,480 14,560 16,640	\$260
9 10 11 12	18,720 20,800 22,880 24,960	\$300
13 14 15 16	27,040 29,120 31,200 33,280	\$370
17 18 19 20	35,360 37,440 39,520 41,600	\$480
21 22 23 24	43,680 45,760 47,840 49,920	\$610
25 26 27 28	52,000 54,080 56,160 58,240	\$790
29 & Over	60,320	\$1,040

Eligibility for payment at any bracket will occur upon completion of the equivalent hours of service indicated for the bracket by October 1.